

## **Information on the M.Phil and Ph.D Programmes at the Department of Economics, Delhi School of Economics for the academic year 2013-2014.**

### **Application procedures:**

- 1) There is a common application form and a common exam for the M.Phil and Ph.D programme. Students have the option of applying for only the M.Phil, only the Ph.D or applying for both programmes. Students who would like to be considered for both programmes must take the entrance exam.
- 2) All students must fill in the online application form available on the website of the Department of Economics by the end of December 2012. Once the form is completed and submitted, a serial number will be generated and the applicant will be able to print the completed form.
- 3) After printing the form and attaching a photograph in the designated area, the form should be sent by mail to:  
*The Head, Department of Economics,  
Delhi School of Economics, University of Delhi - 110 007.*  
**All completed applications are be due by March 15, 2013.** They should be accompanied by a demand draft of Rs. 500 drawn in favour of the **Registrar, University of Delhi**, and should be payable at Delhi. For students in the SC, ST and Physically Handicapped categories, the value of the draft should be Rs. 300. Attested photocopies of relevant documents as mentioned in application form should also be sent.
- 4) All applicants should print an additional copy of the form and bring this with their attached photograph to the entrance exam. This will serve as their admission ticket. The M.Phil/Ph.D. entrance exam will be held in late June or early July each year. The exact date for the exam will be notified on the website by early April, 2013.

### **Eligibility and Admission Procedures:**

- 5) Eligibility for admission to the Ph.D program requires either 50% or higher in the M.Phil programme or 55% or higher in a masters' program in Delhi University or any other recognized University.
- 6) Admission to the M.Phil program will be only through the entrance exam. This exam will also form the principal route of entry into the Ph.D. program. Successful candidates will then go through an interview and if selected, will be given provisional admission into the Ph.D. program.
- 7) College and university teachers and those in research institutions with adequate work experience who do not require financial aid can also be considered for admission to the Ph.D. programme through an alternative

route. This requires their submitting a research proposal by **March 15** of the calendar year during which they are seeking admission. Candidates whose proposals pass an initial screening will be asked to present a short seminar in **April, 2013**. A subset of these students will be offered admission.

- 8) **A final list of candidates that have been accepted for admission into both the M.Phil and Ph.D programmes will be announced in July 2013.** These will then be forwarded to the Board of Research Studies (BRS) for final approval. If approved, these students would be given provisional admission for the first year of the program.
- 9) Registration is confirmed after the successful completion of all coursework and the presentation and approval of a dissertation proposal in a departmental seminar. The proposal must be approved by the supervisor and advisory committee of the student, the Department Research Committee and the Board of Research Studies.
- 10) Apart from national fellowships such as the JRF, some limited funding is available within the department and through non-NET fellowships in the university. These will be allocated according to need and merit after other requirements for admission have been met.

#### **Coursework and other requirements:**

- 11) Both M. Phil and Ph.D. students would be required to take four courses during the first year and score at least 50% in each course. The set of courses to be taken will be determined by the Department Research Committee (DRC). The DRC may allow the student to take courses outside the department if these are thought valuable background for the proposed research. If a student is not able to pass a course with 50% marks, the student shall be allowed to reappear for the examination within 12 months.
- 12) An M.Phil student who has completed this coursework with aggregate marks of at least 60% may enter the Ph.D program at their second year. At this point no additional coursework is essential and the student would be treated on par with other Ph.D students who have completed a year in the program. M.Phil students are required to remain in residence for the first year of their program. M.Phil students who do not transition to the Ph.D programme must submit their dissertation within 18 months of their joining if they are full-time students and within 24 months if they are part-time students.
- 13) Each Ph. D student is required to select a supervisor and two other members for their advisory committee within one month of joining the programme. Upon receiving the written consent of the faculty members involved, the DRC will consider these committees for approval and forward finalized committee compositions to the BRS. These are required before the process of provisional registration is complete.

- 14) Ph.D students are required to remain in residence for two years following provisional registration and are required to submit their thesis within four years of the date of provisional registration.
- 15) For confirmation of registration, which generally occurs in the second year in the programme, the candidate needs to successfully complete all coursework.
- 16) While all students have to have a supervisor from the department, they may have a joint-supervisor in any recognized institution and can spend up to 12 months in the institution of the joint-supervisor. During the course of the programme, a change in the focus of research or other circumstances may make a change in the advisory committee appropriate. In such cases, the student must apply to the DRC with the names of new committee members after getting their written consent.
- 17) M.Phil and Ph.D students are required to present regularly in the student research workshop which meets weekly during the academic year. They must also be in regular contact with their supervisors and submit a report on their progress to the department via their supervisors by the end of each academic year.

#### **Ph.D Thesis Submission**

- 18) The thesis can be submitted once the supervisor certifies it as acceptable. Before submission of the thesis, research findings must be presented in a departmental seminar. Submission must take place within 89 days of the pre-departmental seminar.
- 19) Six weeks in advance of submission, 7 copies of the Abstract and Table of Contents should be forwarded to the Head of the Department for consideration by the DRC. The DRC will then meet and approve the decision to submit and arrive at a panel of at least six potential external examiners which will then be forwarded to the BRS. Three examiners from this panel will be appointed by the University for the evaluation of the thesis.